

The University Governance Handbook includes information on the governance, senior leadership, boards and committees, and the regulations and policies of St Mary's University.

The [St Mary's University Governance Handbook](#) is divided into sections as outlined on the following pages.

Section 1- The Governing Body and Senior leadership of the University

Section 1 contains information on the officers and senior leadership of the University.

- 1.1** [The Chancellor and the Pro-Chancellor](#)
The Chancellor and Pro-Chancellor, and their roles and responsibilities

- 1.2** [The Governing Body](#)
The Board of Governors, and their roles and responsibilities, together with background information about each member of the Board of Governors

- 1.3** [Senior Leadership Team of the University](#)
The roles and responsibilities of the Senior Leadership Team, their roles and responsibilities, and information about each of the members. Information about the University Secretary is also found here.

- 1.4** [Other Senior Management](#)
Outlines the:
Roles and responsibilities of the Deans and Directors of Faculties across the University
Roles and responsibilities of the Directors of Professional Services across the University

Section 2- Board of Governors articles, reports, regulations and meetings

Section 2 contains information on the Articles of Association and Scheme of Delegation, the Annual Report and Financial Statements, Board of Governors regulations, meeting dates, and minutes. The Scheme of Delegation is also found here:

- Articles of Association
- The last five years of Annual Report and Financial Statements
- Board of Governors regulations
- The dates of the Board of Governors meetings
- The ten most recent sets of Board of the Governors minutes
- The Scheme of delegation

Section 3- Board of Governors Committees and Academic Board

Section 3 contains information on the Board of Governors committees and Academic Board

3.1 Committees of the Board of Governors and terms of reference

Committees of the Board of Governors and terms of reference. This section has information about each of the Committees of the Board of Governors and the terms of reference for each committee, and the meeting dates:

Committees

Academic Scrutiny Committee

Audit Committee

Finance and Resources Committee

Nominations and Governance committee

Remuneration Committee

The dates of the following committees:

Academic Scrutiny Committee

Audit Committee

Finance and Resources Committee

3.2 Academic Board and terms of reference

Academic Board and terms of reference. This section contains information about the Academic Board and the meeting dates.

Section 4- University Executive Committee and sub-Committees of the Academic Board (section under development)

Section 4 contains information on the terms of reference of the University Executive Committee and sub-committees of the Academic Board, the terms of reference, membership and meeting dates.

4.1 University Executive Committee

The University Executive Committee (UEC) will advise the Vice-Chancellor on the strategic and operational leadership and management of the University.

4.2 Academic Strategy, Portfolio and Student Experience Committee

The Academic strategy, Portfolio and Student Experience Committee reports to the Academic Board.

Faculty Sub-committees

4.2i Faculty Quality, Curriculum and student Experience Committee (FSTHS)

4.2ii Faculty Quality, Curriculum and student Experience Committee (FBL)

4.2iii Faculty Quality, Curriculum and student Experience Committee (FETTA)

4.2iv Faculty Quality, Curriculum and student Experience Committee (CTESS)

4.3 Academic Partnership Committee

The Academic Partnership Committee reports to Academic Board. This Committee serves to maintain oversight of the approval, implementation, and monitoring of academic partnership activity across the University.

4.4 Academic Research and Ethics Committee

The Academic Research and Ethics Committee reports to Academic Board, the purpose of the Committee is to promote and report on developments of the University's Research Strategy, Ethics, targets, and Key Performance Indicators (KPIs) related to Research and Innovation.

Sub-committees

4.4i Research Degree Committee

4.4ii Ethics sub-Committee

4.5 Admission, International and Recruitment Committee

The Admissions, International and Recruitment Committee makes recommendations to Academic Board.

Section 5- Academic regulations for research degrees and doctorates

This section contains the academic regulations for research degrees to include the following degrees:

Regulations of Master of Philosophy (MPhil)

Doctor of Philosophy (PhD)

Professional Doctorates

PhD by Published Works

Information can be found on:

Regulations for Research Degrees outlining the rules governing the formal stages of postgraduate research programmes including registration, progression and assessment.

Code of Practice for Research Degree Programmes which details the procedures and practices that apply to all aspects of undertaking and administering postgraduate research programmes.

General principles- Academic standards and quality assurance.

Programmes of study

Research degree regulations

Annex 1 regulations for professional doctorates

Annex 2 Regulations for PhD by published works

Annex 3 Doctoral Degree Awards and Intermediate Awards

Section 6- Academic Regulations for taught degrees

This section contains information on the regulations for all taught degrees.

Information can be found on:

Modular Framework for Undergraduate and Taught Postgraduate Programmes

General Regulations for Studying at St Mary's University

Regulations for Undergraduate Programmes of Study

Regulations for Taught Postgraduate Programmes of Study

Regulations for the MPhil/PhD Pre-Registration Period

Regulations for the Postgraduate Certificate in Education (PGCE)(M) and the Professional Certificate in Education (PGCE)

Assessment Regulations

Assessment Criteria for School Experience

Regulations for Removal from Placements

Regulations for Appeal against Decisions of the University Examination Board

Programme Administration

Regulations for External Examining

Appendix A- definitions of main terms

Section 7- Partnerships of the University (section under development)

This section contains information about the different types of partnerships of the University.

7.1 Collaborative partnerships

The outline of the different forms of partnerships and related policies and procedures to ensure academic standards and quality requirements.

The different partnerships of the University.

7.2 Institute of Education Partnerships



Key documents for Partnership Schools
ITE Policy, protocols and frameworks
Partnership Agreements in place
Student agreements
Course calendars

7.3 [Outreach Partnerships](#)

AimHigher London, AccessHE and Linking London

7.4 [Catholic Mission Partner University](#)

St Mary's University partnerships with Catholic universities around the world

[Section 8- University policies](#)

This section contains the key regulatory policies and procedures and links to other university policies.

Key regulatory policies:

Data governance and risk management
Environment and sustainability
Freedom of Speech
Modern Slavery
Safeguarding and Prevent

Other policies:

HR policies
All other University Policies