

University Executive Committee – Terms of Reference 2024/2025

UEC TERMS OF REFERENCE 2024/2025

University Executive Committee

The University Executive Committee (UEC) will advise the Vice-Chancellor on the strategic and operational leadership and management of the University. Key outcomes will be set out in the Vice-Chancellor's report to the Board, providing accountability and transparency, with a clear audit-trail of decision-making.

Nothing in these Terms of Reference should be construed other than in the context established by the University's Articles of Association, which set out the powers and responsibilities of the Board of Governors, the Vice-Chancellor and the Academic Board.

The UEC may delegate some actions/responsibilities to sub-committees, working groups, or senior members of the management team.

Terms of Reference

1. Consider and advise the Vice-Chancellor on any aspect of the University's strategy, operation, structure and management and take decisions in those areas within the authority delegated by the Board of Governors and/or the Vice-Chancellor.
2. Monitor the development and delivery of the University Strategy and make recommendations to the Vice Chancellor, Board of Governors and/or Academic Board on new policy initiatives and other matters.
3. To provide oversight of the University's policies and strategies relating to equality and inclusion and ensure that they are effective and supported by the University's management and the wider University community.
4. Consider such matters as may be referred to it by the Board of Governors, the Vice-Chancellor or the Academic Board.

The outcome of meetings of the UEC should be:-

- That the Vice-Chancellor (and SLT/other UEC members) is well informed when making final strategic and operational decisions.
- New ideas have been brought to the fore and developed outside of UEC meetings where necessary.
- UEC members have a clear understanding of the operational and strategic direction of the University and are able to report back on these to colleagues.
- That all UEC members feel that there has been a there has been a proper discussion of the matters raised at the meeting.

University Executive Committee 2024-25

UEC Members:

UEC Member Name	Job Title
Anthony McClaran (VC) (Chair)	Vice-Chancellor
Elizabeth Bell (EB) (Secretary)	University Secretary & Director of Strategic Planning
Professor Mike Bewick (MB)	Interim Dean Medical School
Jo Blunden (JB)	Chief Operating Officer
Professor Philip Booth (PB)	Director of Catholic Mission
Kevin Braim (KB)	Chief Information Officer
Tim Emmett (TE)	Director of Commercial & Community
Caroline Glen (CG)	Development Director
David James (DJ)	Student Life President
Beth Hayes (BH)	Director of Marketing Comms and Digital Engagement
Dr Leanne Griffiths (LG)	Dean of Faculty of Sport, Technology and Health Sciences
Professor Amanda Harvey (AH)	Dean of Education & Outcomes (from Nov 24)
Chris Paget (CP)	Director of Estates and Campus Services
Kristen Pilbrow (KP)	Director of International Engagement, Student Recruitment and Admissions
Richard Solomon (RS)	Chief Financial Officer
Professor Sara Spear (SS)	Interim Provost & Chief Academic Officer
Ruth Thompson (RT)	Director of HR
Simon Williams (SW)	Director of Student Operations
Ben Williamson (BW)	Financial Controller
TBC	Interim Dean of FETTA
TBC	Interim Dean of SAHPS
TBC	Interim Dean of BLS

In attendance at UEC:

Dr Deborah James (DJ)	Higher Education Policy Analyst
Rachel Bowles	Administrative Assistant to the Vice-Chancellor (minute taker)
James Turnbull (JT)	Chief Executive Officer, Students' Union

UEC 2024/25 academic year:

UEC Meeting date	Time	Room
4 th November 2024	2pm	WDR
27 th January 2025	2pm	WDR
3 rd March 2025	2pm	WDR
19 th May 2025	2pm	WDR
7 th July 2025	2pm	WDR