



St Mary's  
University  
Twickenham  
London

# **St. Mary's University, Twickenham**

**Participatory Research Fund 2023/24  
Guidelines**

## Participatory Research Fund

The university has been awarded a Participatory Research Fund from Research England. Our allocation this year is £20k. We are delighted to announce an Open Call for applications to this fund. Applicants are invited to apply for projects of preferably circa £5k and no more than £10k as we hope to fund several projects from the Participatory Research Fund.

To apply for funding, applicants must complete the application form found in a separate attachment. Completed application forms must be returned to [research@stmarys.ac.uk](mailto:research@stmarys.ac.uk) with the email subject: Participatory Research Fund Application.

**Applications must be received by 5pm 30<sup>th</sup> November 2023** (*any applications received after this date will not be considered*).

Committee review and decisions will take place in December for work and projects to be undertaken between January - July 2024. **Any funds awarded need to be spent by the end of July 2024** (Please note that there is no facility to rollover unspent funds into the next financial year).

### Eligible costs include:

- Research Assistant salaries
- Activities related to research and data collection
- Engagement with stakeholders
- Training and development events
- Workshops
- Travel and conference attendance.

### Activities which will not be supported by the fund include:

Buyout of teaching (unless in exceptional circumstances where there is a letter of support from Head of School and Faculty Dean) and costs associated with publishing a journal article.

### Overview of Participatory Research Fund Priorities and Criteria

The participatory research fund is funding that is specifically to be used to support participatory or co-produced research projects. The Participatory Research Fund aims to strengthen research outcomes by supporting projects that involve the users of research, and that better recognise users' experience, knowledge, needs and preference. This strengthens research outcomes by involving the communities and users of research, better recognising their experience, needs and preferences, and giving greater agency to communities to implement findings. Partners can include organisations, creative practitioners, and communities of interest, identity and/or place.

The fund also helps to contribute to the University's strategic aim to make a positive impact locally, nationally and globally by addressing important social challenges through innovative research and partnership.

Participatory Research funding can be used to cover the costs of co-produced research and to run capacity-building activities such as:

- Pilot projects using innovative models and methodologies for participatory research

- The development of materials to support researchers interested in developing their skills in participatory research, and public engagement activities that are related to participatory and co-produced research
- Case studies and evidence of the impact of co-produced research, and evaluations of the effectiveness of co-production from different institutions/disciplines.

**Ethics**

If the proposed activities within your application present new research, it will be necessary to gain ethical approval before commencing the work.

**Reporting**

It is a requirement that anyone awarded funding from the Participatory Research Fund must complete a report of their project.