

ITE Professional Coordinating Mentor Newsletter

St Mary's
University
Twickenham
London
School of
Education



Dear PCMs,

Thank you for your ongoing support of our St Mary's trainees. We hope all is well in your schools as we move through the weeks towards the end of term. Please find details of our ECT Exchange attached in this newsletter; our next session focuses on wellbeing and workload, which is timely for our new colleagues and we would welcome their attendance at our next meeting in December. Please note that our trainees have a RPJ submission at the end of this week, so will be engaging in reflective practice and considering how their school experience has informed their teaching. As we move towards the end of term, it is also worth noting that they will be required to produce a portfolio of evidence (POE) for this phase of their training and sign off their progress record in the coming weeks.

Best wishes,

The St Mary's Partnership Team

Week 7: 20th to 24th November

This week our trainees are asked to focus on their practice relating to their management of behaviour and promoting equality, diversity and inclusion in their teaching. Part of this will involve discussion with their mentor about establishing positive learning environments for all learners and developing a safe culture in their lessons. As such, they will also be asked to observe expert colleagues in this area and consider low level disruption, rewards and sanctions in their own practice. This is underpinned by the Equality Act (2010) and the work of Wilson and Kara (2022) *Diverse Educators: A Manifesto*. Mentors may need to ask trainees to share this resource through our library using their login. Please note that trainees are also required to complete one set of observation notes this week, along with two formal written feedback sheets and a school-based task centred around EDI in preparation for the workshop in December.

Useful Links

[St Mary's Partnership Portal](#)
[School Experience Handbook](#)
[ITT Safeguarding Policy](#)
[Key Documents for Partnership Schools](#)
[Foundation School Experience Training Plan](#)
[Professional Studies Curriculum Guide](#)
[PGCE Secondary Academic Year Overview](#)

Please do not hesitate to contact the Partnership Team if there is any additional information we can provide or any questions we can answer.

ECT Exchange – Newsletter and Next Meeting

Please circulate our [ECT Newsletter](#) and [ECT Exchange invitation](#) to any ECTs in your school! We would love to support them as they start their career!

School Based Professional Studies Programme

As discussed in our PCM training session, please find below a template for the St Mary's School Based Professional Studies programme and an exemplar. Please click [here](#) to confirm the Professional Studies delivery in your school.

[St Mary's School Based PS Template](#)

[St Mary's School Based PS Exemplar](#)

Mentor Training details can be accessed by clicking [here](#). Please access the recordings and note that there will be another opportunity to attend Session 2 live on Tuesday 21st November.

Useful Contacts

[Jim Moreland](#) - PGCE Secondary Subject Lead
[Fiona Wilson](#) – English Course Lead
[Sophie Wilson](#) – Geography Course Lead
[Sarah Batty](#) – History Course Lead
[Jane Moss](#) – Mathematics Course Lead
[Lisa Panford](#) – Languages Course Lead
[Kirsty Harding](#) – PE Course Lead
[Rachel Croft](#) – RE Course Lead
[Robert Campbell](#) – Science Course Lead
[Eleanor Stewart](#) (Head of Apprenticeships)
[Mary Nkune](#) (Head of Partnerships)
[Jemima Davey](#) (ITT Partnership Lead)
[Secondary Partnerships Team](#)