

# ITE Primary Mentor Newsletter

St Mary's  
University  
Twickenham  
London

School of  
Education



Dear Professional Coordinating Mentors (PCMs), Training Coordinators and Class Based Mentors (CBMs),  
We hope you have had a restful half term break and are looking forward to starting a new half term. This half term will see us host our fourth mentor training session, which explores learning and assessment. Recordings of previous sessions can be accessed using the links below along with further details of upcoming live repeats of this content. We hope that this curriculum training will support you as our PGCE Primary trainees begin their first week of block placement, which is the first that requires them to teach. Thank you for your support in mentoring, observing and providing feedback to them this week and in the coming weeks. We value your input hugely!  
Best wishes, The St Mary's Partnership Team

## For those hosting PGCE Primary with QTS (Part Time and Full Time) - Week 1 Block Placement

**Quality Assurance:** You should now have had an initial training meeting with your student's link tutor (this may be occurring this week). It is also likely that your link tutor will soon be arranging their first visit to your school, if they haven't already. This M&QA visit will involve a lesson observation and discussion with trainee and mentor.

**Teaching Expectations:** Our PGCE trainees are now expected to teach; this week sees them plan and deliver 1 maths, 1 English and 2 foundation subjects. Please note that our PE specialists should teach 1 PE lesson as one of their foundation lessons. They will greatly appreciate your support with planning and informal feedback after their lessons. **Only one of these lessons needs to be formally observed.**

**Weekly Curriculum Foci and Research:** The weekly foci allow the trainees to put their observations from their serial days into practice as they will be asked to focus on setting high expectations and managing behaviour in their teaching. Please support our trainees by using these in your lesson feedback and weekly training meeting, which will include a target in this area. This should also involve consideration of our research focus this week, which explores routines, responses and relationships in promoting behaviour for learning. Further information can be found in the training plan and the relevant research document is linked [here](#).

**PCM Training and Drop In:** Please join us at our PCM drop in session on Thursday 9th November 4-5pm by [clicking here](#). We will cover progress records, school based professional studies and supporting your mentors, as well as answering any questions you might have. As always, please do not hesitate to be in touch if we can provide any assistance or answer any questions. Contact details can be found below.

## Useful Links

[St Mary's Partnership Portal](#)  
[School Experience Handbook](#)  
[ITT Safeguarding Policy](#)  
[Key Documents for Partnership Schools](#)  
[Overview of PGCE Foundation School Experience](#)  
[PGCE Foundation Training Plan](#)

*Please do not hesitate to contact the Partnership Team if there is any additional information we can provide or any questions we can answer.*

## Reminder: School Based Professional Studies Programme

As discussed in our PCM training session, please find below a template for the St Mary's School Based Professional Studies programme and an exemplar. Please click [here](#) to confirm the Professional Studies delivery in your school.

[St Mary's School Based PS Template](#)  
[St Mary's School Based PS Exemplar](#)

## Mentor Training Recordings and Upcoming Session 4

Please access the recording of [Session 2: Professional Practice](#) and [Session 3: Inclusive Learning Environments](#).  
Session 4: Learning and Assessment is on 7th November 4-5pm. [Click here!](#)  
More information about our training requirements can be found [here](#).

## Useful Contacts

[Eleanor Stewart](#) (Head of Education Partnership & Apprenticeships)  
[Mary Nkune](#) (Head of Education Partnerships)  
[Jemima Davey](#) (Subject Lead Education Partnerships)  
Primary Partnerships Team  
[Abyasa Help](#) (Support with Abyasa)

*Your trainee's Link Tutor is the first port of call for placement queries, but please do not hesitate to contact the Partnership team if additional support is needed.*