

ITE Primary Mentor Newsletter

St Mary's
University
Twickenham
London

School of
Education



Dear Professional Coordinating Mentors (PCMs), Training Coordinators and Class Based Mentors (CBMs),
Thank you for hosting our St Mary's trainee(s) in your school. Our Part Time PGCE cohort have now spent four of their six serial days in your school and are commencing their third week of practice, while our Full Time PGCE cohort begin their second week of serial days. Last week saw us gather together for our first live mentor training session of the academic year, which focused on professional practice and a mentor's role in promoting this aspect of trainee development. Thank you to those who were able to attend and please find details of the recording below, alongside details of our second live mentor training session, which is on Tuesday 17th October at 4pm.

Best wishes,
The St Mary's Partnership Team

For those hosting PGCE Primary with QTS (Part Time and Full Time) - Serial Days

Our PGCE trainees are now in their final serial days before their block placement commences after half term. They should now have invited their mentor to view their Abyasa timeline and initial training meetings (ITMs) with their Link Tutor should have either taken place or be planned to occur soon. Trainees should have shared their teaching requirements for the first weeks back with their CBM and have agreed which lessons they will plan and deliver. They should be using the St Mary's lesson plan template for all their teaching and share their planning with their CBM at least 48 working hours before they teach the lesson. Please also identify which of their four lessons will be formally observed for the first week back. We would recommend that this is not the first one they teach to the class.

Weekly Curriculum Foci and Tasks

The weekly foci for these days continue to revolve around setting high expectations and managing behaviour. These foci are supported by the training plan by encouraging trainees to engage in classroom based activities such as taking the register and reading to the class, as well as seeking opportunities to observe expert colleagues with a focus on these areas of their practice. Trainees should now have identified their profile children and be contributing to your classroom environment by supporting their CBM and working more closely with the children.

Useful Links

[St Mary's Partnership Portal](#)
[School Experience Handbook](#)
[ITT Safeguarding Policy](#)
[Key Documents for Partnership Schools](#)
[Overview of PGCE Foundation School Experience](#)
[PGCE Foundation Training Plan](#)

Please do not hesitate to contact the Partnership Team if there is any additional information we can provide or any questions we can answer.

School Based Professional Studies Programme

As discussed in our PCM training session, please find below a template for the St Mary's School Based Professional Studies programme and an exemplar. Please click [here](#) to confirm the Professional Studies delivery in your school.
[St Mary's School Based PS Template](#)
[St Mary's School Based PS Exemplar](#)

Mentor Training Session 2 Recording and Session 3 Reminder

Please access the recording of [Session 2: Professional Practice](#) if you were unable to attend. Session 3: Inclusive Learning Environments is taking place on Tuesday 17th October at 4pm. Please click [here](#) to join the training. More information about our training requirements can be found [here](#).

Useful Contacts

[Eleanor Stewart](#) (Head of Education Partnership & Apprenticeships)
[Mary Nkune](#) (Head of Education Partnerships)
[Jemima Davey](#) (Subject Lead Education Partnerships)
Primary Partnerships Team
[Abyasa Help](#) (Support with Abyasa)

Your trainee's Link Tutor is the first port of call for placement queries, but please do not hesitate to contact the Partnership team if additional support is needed.