

ITE Primary Mentor Newsletter

W/C 11th December 2023

St Mary's
University
Twickenham
London
School of
Education



Dear Professional Coordinating Mentors (PCMs), Training Coordinators and Class Based Mentors (CBMs),
We hope all is well in your schools as we head towards the end of the autumn term. Thank you once again for your work with our trainee teachers and for being a part of the St Mary's Partnership. As ever, please do be in touch with us if there is any further information we can provide.
Please note we have PCM training for Training coordinators supporting our BA Y1 students, running on **Monday 11th December at 4-5pm** and you can access the meeting [here](#)
Wishing you all a very restful and peaceful Christmas break. Our first newsletter of 2024 will arrive in early January.
Best wishes,
The St Mary's Partnership Team

For those hosting PGCE Primary with QTS (Part Time and Full Time) - Week 7 Block Placement

Thank you for all your support of our PGCE students this term. As they head towards the end of their final week in school, we know they will be extremely grateful for all they have learned so far. Please refer to Link Tutors for confirmation of what needs to be signed off in the final week.

For those hosting Year 1 BA Primary Education with QTS - Serial Days

Serial Day Expectations: The final week of serial days before Year 1's block placement commences in January is their opportunity to confirm their teaching for their first week back and share planning with their mentors. We appreciate your support in working with our trainees to prepare what is likely to be the first lessons they have ever taught to a class. Year 1 should now have chosen and worked with their profile children to better understand their barriers to learning and how to overcome them. Students should also have had the opportunity to observe expert colleagues and engage in dialogue with their mentors about how to develop their own teaching. Thank you for your time spent helping our trainees develop their professional identity and practice this term. Please note that Year 1 will return to University for Prep Day on 8th January and be back in school with you on Tuesday 9th January, which will be shortly followed by their first M&QA visit by their Link Tutor.

Make it even better! Enhancing the partnership

We very much welcome your feedback to ensure we continue to improve our provision and to enhance your experience as a St Mary's mentor. If you haven't already, please do complete this [form](#) to let us know your thoughts in relation to this month's theme which is Mentor workload.

Useful Links

[St Mary's Partnership Portal](#)
[School Experience Handbook](#)
[ITT Safeguarding Policy](#)
[Key Documents for Partnership Schools](#)
[Overview of PGCE Foundation School Experience](#)
[PGCE Foundation Training Plan](#)
[Overview of Year 1 BA QTS School Experience](#)
[Year 1 BA QTS Training Plan](#)
[Year 1 BA QTS Training Plan \(EYFS\)](#)

Mentor Training Recording and Abyasa record.

All mentor training materials can be accessed on the portal by clicking [here](#). A reminder that mentors for our PGCE and BA Y1 Foundation placement trainees are required to engage with Session 1 and 2 and then can choose from either Session 3 or 4.

Mentor training should be recorded on your 'Mentor training and development' record' on abyasa. You can find instructions on how to add this record [here](#). Your link tutor will be checking this and would be happy to support you if you have any questions.

School Based Professional Studies Programme: If you haven't already done so, please click [here](#) to confirm the Professional Studies delivery in your school. (PCMs only)
[St Mary's School Based PS Template](#)
[St Mary's School Based PS Exemplar](#)

Useful Contacts can be found on the [partnership portal](#)
Your trainee's Link Tutor is the first port of call for placement queries, but please do not hesitate to contact the Partnership team if additional support is needed.