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**Internal Mediator**

**Expression of Interest**

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| --- | --- |
| **Employee Name** |  |
| **Job Title** |  |
| **Department/ Faculty** |  |
| **Contact Number** |  |
| **Email Address** |  |
| **Line Manager Name** |  |
| **Please confirm you have passed your probation** | Yes  No |

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| **Supporting Statement**  Please provide the reasons as to why you want to become an in-house mediator? (max: 300 words) | | | |
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| **Skills, qualities and attributes** Please provide details of your experience, skills and qualities which you feel will assist you in the role of a mediator. You should refer to any experience of conflict you have had.  (max: 400 words) | | | |
|  | | | |
| **Please provide any further information which you believe to be relevant to your application.** | | | |
|  | | | |
| **Training Requirement**  There will be training for this role which will be held either face-to-face (1 full day) or online (2 half days).  **By signing, you are confirming that you understand you may be called on to mediate different situations which will require confidentiality and you can be available with reasonable notice.** | | | |
| **Please select one option:**  **My preference is for online training**  **My preference is for face-to-face training** | | | |
| **Signature:** |  | **Date:** |  |

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| **Line Manager Approval** | | | |
| **By signing, you are confirming that the applicant will attend training (either face-to-face or online) and that they will be made available with notice to mediate different situations.** | | | |
| **Signature:** |  | **Date:** |  |

Thank you for taking the time to complete this application to become an in-house mediator. Please submit the completed application form to [learninganddevelopment@stmarys.ac.uk](mailto:learninganddevelopment@stmarys.ac.uk).

The information that you have provided will remain completely confidential. We will advise you if you have been selected.